



Guildford County School  
SPECIALIST MUSIC COLLEGE

ADDITIONAL INFORMATION

2022 - 2023

# ADMISSIONS TO THE SCHOOL

Admissions to the school are determined by the governors in accordance with the policy set out below. The Published Admissions Number for Year 7 is 180. The governors are committed to a continuing policy of open admissions to the school without any selection or discrimination.

## APPLYING FOR A PLACE

The Local Authority (LA) encourages parents/carers to apply on-line via the Surrey County Council website. Parents/carers can apply on-line from 1st September 2021. Alternatively, parents/carers can request a paper copy of the admissions form and booklet from Surrey County Council by calling 0300 200 1004. Parents/carers are invited to rank their six preferred schools in order of priority. If you have requested a paper application form this should be completed and returned directly to the LA. The on-line form goes directly to the LA. The closing date for secondary applications is 31st October 2021. However, the LA strongly recommends that parents/carers submit their applications by Friday 22nd October 2021, the Friday before half-term.

The completion of a Supplementary Information Form (SIF) is required only by parents applying under Criterion 4: Children of staff.

## ALLOCATING PLACES

Children with an Education Health & Care Plan (EHCP) which names Guildford County School will automatically be allocated to the school before other applicants are considered. The number of places available will be reduced by the number of children with an EHCP who have named the school.

The following admissions criteria are used, in order of priority, to allocate places when the school is oversubscribed:

1. Looked after Children, Previously Looked after Children
2. Siblings
3. Children of staff
4. Distance to school

### Tie Breaker

Should it be necessary to decide between applicants due to oversubscription in any criteria, distance will be used to determine which child will be offered any place that becomes available, with those living closest to the school being awarded priority.

Where two applicants live equidistant and share priority for a place, we would apply a random allocation to determine which child would receive priority. We will ensure that this process is witnessed and recorded.

In the case of multiple births, where children are ranked consecutively in their order of priority for a place and there are not sufficient vacancies remaining for each of them, wherever it is logistically possible, each child will be offered a place. Where it is not logistically possible to offer each child a place, the child(ren) to be offered the last remaining place(s) will be determined by their rank position.

### Definitions

#### 1. Looked after Children, Previously Looked after Children

Looked after children and previously looked after children are those who are registered as being in the care of a local authority or provided with accommodation by a local authority in accordance with Section 22 of the Children Act 1989(a), e.g. fostered or living in a children's home, at the time an application for a school is made; and children who have previously been in the care of a local authority or provided with accommodation by a local authority in accordance with Section 22 of the Children Act 1989(a) and who have left that care through adoption,

a child arrangements order (in accordance with Section 8 of the Children Act 1989 and was amended by the Children and Families Act 2014) or special guardianship order (in accordance with Section 14A of the Children Act 1989).

#### 2. Siblings

A sibling is classified as a child who will have an older sibling on roll at the school, including in the Sixth Form, at the time of application. A sibling also includes a step, foster, adopted or half-brother/sister living at the same address.

#### 3. Children of Staff

Priority is given to the children of staff who have been employed at the school for more than two years. The date that will be used to assess the length of time that a member of staff has been employed will be the closing date for applications (31st October).

#### 4. Distance to school

A child's home address must be the child's normal place of residence and excludes any business, relative's or childminder's address. For children who are subject to a child arrangements order which stipulates that the child will live with one parent/carer more than the other, the address that should be used is the one where the child is expected to live for the majority of the time. For all other children, the address that should be used is the one where the child lives for the majority of the time. Where a child spends equal amounts of time between parents/carers, it will be up to the parents/carers to agree which address to use. In this instance, if parents/carers cannot agree on who should make the application, the application should be made by the parent/carer who is registered for child benefit. If neither parent/carer is registered for child benefit, an application from the parent/carer whose address is registered with the child's current school would be acceptable.

If the main carer of the child still owns or rents a property within the borough that has previously been used as a home address, a temporary address will

not generally be accepted. A temporary address will only be used for admission purposes if the child has been resident away from the owned property for a period of two years or more at the closing date for applications. Any applicant who moves from a rented or temporary address after being offered a place in advance of their child taking up their school place may have their place withdrawn if it is found the family have returned to an address already in their ownership. A temporary address that is believed to have been used solely or mainly to obtain a school place, when an alternative address is still available to the child, will not be accepted.

## LATE APPLICATIONS

If you do not manage to meet the deadline for applications, because you are new to the area, or for any other reason, please submit your application form, paper or on-line, to Surrey LA. Late applications will be considered in accordance with Surrey's Co-ordinated Admission Scheme.

## WAITING LISTS FOR YEAR 7

At the beginning of March letters are sent out by Surrey Local Authority informing all parents/carers of the school at which a place has been allocated to their child. Where there have been more applications received for Guildford County School than places available, a waiting list will be generated reflecting the school's over-subscription criteria, in order to determine which child will be offered any place that becomes available. The list will comprise details of all unsuccessful applicants; those who sought a place for their child at County in preference to the school they have been offered. In order for us to operate an accurate waiting list, we will write to all parents/carers of children on the list, requesting confirmation by an agreed date that they wish their child's name to remain

on the list. Names of children whose parents do not contact the school by the deadline date will be removed from the list. If you have not put Guildford County School as a preference, you will need to apply for a place through the Local Authority.

All waiting lists are cancelled at the end of the academic year. If you would like your child's name to be placed on the waiting list for the following year, please reapply through the local authority, using the IY-CMA form.

The child of a member of staff who does not qualify for priority admission, because the staff member joined the school less than two years before the admissions deadline, will have priority on the waiting list from the time when their parent/carer has been employed at the school for two years or more.

## APPEALS

The appeals system is operated independently of the school by Surrey Schools Appeals Service, and we aim to ensure that all appeals are heard by the end of June. **Please note that we set our own date for appeals, which is not necessarily the same as the date set by the LA for Community Schools.** An appeals timetable will be published on the school's website by the end of February.

## IN-YEAR ADMISSIONS

All in-year applicants must apply for a place at the school using the Surrey County Council Centrally Managed Application (IY-CMA) which can be found on the Surrey County Council website at [www.surreycc.gov.uk](http://www.surreycc.gov.uk) or on the school website at [www.guildfordcounty.co.uk](http://www.guildfordcounty.co.uk). Forms can also be requested by telephoning the Surrey Schools and Childcare Service on 0300 200 1004. All completed forms must be returned to the Local Authority.

For in-year applications the date for determining the

two-year period for children of staff will be the date that the application is made.

## CHILDREN OUT OF CHRONOLOGICAL AGE GROUP

Parents/Carers who choose to seek places outside their child's chronological year group should apply directly to the school by submitting a letter stating clearly why they feel admission to a different year group is in the child's best interest and provide evidence to support this. The school will consider the evidence provided and make a decision on the basis of the circumstances of each case and in the best interest of the child in question.

Applicants who are applying for their child to have a decelerated entry to school, ie to start later than other children in their chronological age group, should initially apply for a school place in accordance with the deadlines that apply for their child's chronological age. If the school agrees for the child to have a decelerated entry to the school, the place cannot be deferred and instead the applicant will be invited to apply again in the following year for the decelerated cohort.

Applicants who are applying for their child to have an accelerated entry to school, ie to start earlier than other children in their chronological age group, must initially apply for a school place at the same time that other families are applying for that cohort. If the school agrees for the child to have an accelerated entry to the school, the application will be processed. If it is not agreed for the child to have an accelerated entry to the school, the applicant will be invited to apply again in the following year for the correct cohort.

More information on educating children out of their chronological year group is available at [www.surreycc.gov.uk/admissions](http://www.surreycc.gov.uk/admissions).

## ADMISSION INTO THE SIXTH FORM

Each year, we invite Year 11 students who already attend Guildford County School to express an intention to join the Guildford County School Sixth Form. Whilst County students are entitled to continue into the Sixth Form, providing they meet the minimum entry requirements, applications are also welcomed from students of Year 11 age who are members of other schools and wish to join the Sixth Form of Guildford County School. The school will consider applications when they are received; and places will be offered in order of priority, as defined below.

### ENTRY REQUIREMENTS

Students are required to gain 5 GCSE passes or more in order to access Level 3 courses. The specific entry requirements for each Level 3 course are listed in the Courses Booklet. All students, however, will be considered on individual merit and there are subtle differences in subject specific requirements.

### PUBLISHED ADMISSIONS NUMBER

The PAN for the Sixth Form, which refers to students from other schools, is 50 in Year 12. We will however consider accepting additional students should we reach our PAN.

## ALLOCATING PLACES

The following admissions criteria are used, in order of priority, to allocate places in the Sixth Form when the Sixth Form is oversubscribed:

1. Looked after Children, Previously Looked after Children
2. Siblings
3. Children of staff
4. Distance to school

Should it be necessary to decide between applicants due to oversubscription in any criteria, distance will be used to determine which child will be offered any place that becomes available.

Please refer to the definitions provided earlier in the policy for a full explanation of the above criteria.

## MEETINGS

Meetings will normally be held with Year 11 Guildford County School students and those from other schools to provide advice and guidance only on options and entry requirements for particular courses.

## SIXTH FORM TIMETABLE FOR APPLICATIONS AND OFFERS

- Application forms will be available after the Sixth Form open event on Thursday 14th October 2021. Please check our website, [www.guildfordcounty.co.uk](http://www.guildfordcounty.co.uk) for more details
- The deadline for applications is Thursday 25th November 2021
- Offers will be made by Friday 25th February 2022

## APPLICATIONS AFTER THE DEADLINE DATE

Late applications will be processed as they are received.

## VISITS FOR PROSPECTIVE PARENTS INTO YEARS 7-11

Parents and carers who do not already know our school are always warmly encouraged to visit us and we do plan to host our annual on-site and live open event for prospective parents for Year 7 entry on Thursday 30th September 2021. However, as the guidance around COVID-19 is ever evolving, we encourage you to keep an eye on our website ([www.guildfordcounty.co.uk/1593/open-events-1](http://www.guildfordcounty.co.uk/1593/open-events-1)) for up-to-date advice, details and all associated interactive opportunities.

## UNIFORM

We are proud of our uniform, and expect all our students up to the end of Year 11 to wear their uniform correctly, smartly and with pride. There is no uniform in the Sixth Form, but guidance is given on appropriate dress. We ask parents and carers to give us their support by sending their children to school suitably dressed for a professional, working environment.

All items of uniform may be purchased from our supplier: Stevensons (210 London Road, Burpham, Guildford, GU4 7JS) – [www.stevensons.co.uk](http://www.stevensons.co.uk)

## GOVERNORS

### Chair of Governors

Jennifer Obaditch

### Governors

Simon Bettles

Sarah Bohn

James Callanan

Tim Closs

Alison Curtis

Cassia Howells

Kirsty Jennings

Andy Milner

Jennifer Obaditch

Gavin O'Grady

James Relph

Carry Stephenson

Indrajit Sugunasingha

Adrian Woodman

Sarah Wynde

### Staff Governors

Mark Grimmett

Sally Baker

Carole Weston

### Ex Officio Governors

Steve Smith (Headteacher)

### Associate Governors

Dominy Hope

Pauline Johnson

All governors may be contacted via the School

Boys' Uniform	
<b>Blazer</b>	<b>Navy</b> David Luke Eco Jacket DL1994 (with embroidered badge)
<b>V-Neck Pullover</b>	<b>Navy</b> (optional, but NOT in place of the blazer). Hooded tops are not to be worn as main uniform
<b>School Tie</b>	<b>Red</b> stripe on navy (available from our supplier, Guildford Schools and Sport) A small stock of ties is also kept at the school
<b>Trousers</b>	<b>Charcoal grey</b> David Luke Style DL958 or DL943
<b>Shirt</b>	<b>White</b> , plain school style (always to be worn with the school tie) Summer only: <b>White</b> polo shirt with <b>navy blue</b> logo
<b>Footwear</b>	<b>Grey</b> or <b>navy</b> socks (not white), with black leather-style shoes of suitable school style (not boots or trainers)

Boys' P.E. Kit	
<b>Indoor</b>	Navy polo shirt with school logo; navy blue shorts; navy blue socks; trainers (non-marking soles)
<b>Outdoor</b>	Navy polo shirt with school logo; navy shorts; navy tracksuit bottoms with white stripe (optional); navy and red rugby shirt (winter use); navy blue socks; trainers, football boots, shin pads, gum shields
<b>Optional</b>	Navy zip-up top with school logo - winter use (optional)
<b>Outdoor Coat</b>	Blue, black or grey, plain (without lettering or logo); school scarf (optional)

Girls' Uniform	
<b>Blazer</b>	<b>Navy</b> David Luke Eco Jacket DL1995 (with embroidered badge)
<b>Skirt</b>	<b>Navy</b> with red piping, style Rosedale code 3222 Parents are asked not to purchase other lengths or styles
<b>Trousers</b>	<b>Navy</b> Trutex bootcut, style No. JWT441 available from Guildford Schools and Sport Please do not buy any other style or models
<b>Blouse</b>	<b>Apple green</b> , polyester/cotton, open neck, ¾ length sleeve Summer only: <b>Apple green</b> polo shirt with <b>navy blue</b> logo
<b>V-Neck Pullover</b>	<b>Navy</b> (optional, but NOT in place of the blazer). Hooded tops are not to be worn as main uniform
<b>Footwear</b>	Black leather style school shoes must be worn (please ensure that these have sensible flat heels, suitable for school wear); shoes without backs are not suitable as they can cause accidents due to the large number of stairs that we have
<b>Hosiery</b>	Knee length or short plain white or navy socks, or plain nylon tights in tan, black or navy; patterned tights are not suitable for wear with school uniform

Girls' P.E. Kit	
<b>Indoor</b>	Navy polo shirt with school logo; navy blue shorts or navy skirt; white socks; trainers (non-marking soles)
<b>Outdoor</b>	Navy polo shirt with school logo; navy blue shorts or navy skirt; navy zip-up top with school logo (winter use); navy blue socks for Football and Tag Rugby; Trainers, football boots; Shin pads
<b>Optional</b>	Splash-proof navy jacket with school logo; Navy tracksuit bottoms with white stripe / Navy blue athletic underlayer
<b>Outdoor Coat</b>	Blue, black or grey, plain (without lettering or logo); school scarf (optional)

# GCSE RESULTS 2021

Departments	Entries	Grades									9 – 7		9 – 4	
	Nos.	9	8	7	6	5	4	4	2	1	Nos.	%	Nos.	%
Art	20	2		3	8	1	3	2	1		5	25	17	85
Biology	67	28	12	11	9	4	2	1			51	76	66	99
Business Studies	53	8	5	8	6	3	9	7	5	2	21	40	39	74
Chemistry	67	15	7	11	14	13	6				33	49	66	99
Computer Science	21	3	2	2	3	3	6	1			7	33	19	90
D&T	10	1	3	1	1	1	1	2			5	50	8	80
D&T: Textiles	10	1	1	1	1	2	1	1	2		3	30	7	70
Drama	24	3	4	3	4	5	2	2	1		10	42	21	88
English Language	161	16	23	31	20	31	15	17	6		70	43	136	84
English Literature	159	5	27	24	35	19	22	12	9	2	56	35	132	83
Food & Nutrition	11	3	1		1	2	1	1	1	1	4	36	8	73
French	55	5	12	6	8	3	10	8	1	1	23	42	44	80
Geography	83	10	8	20	13	17	5	6	3	1	38	46	73	88
German	22	1	1	1	1	2	5	7	2	1	3	14	11	50
History	133	21	31	18	16	13	13	12	6		70	53	112	84
Latin	20	3	1	2	3	5	2	3			6	30	16	80
Mathematics	161	20	14	34	26	26	21	8	6	2	68	42	141	88
Media Studies	28	6		3	6	5	3	2	2		9	32	23	82
Music	18	9	1	3	1			1	3		13	72	14	78
P E	42	5	6	6	11	4	4	3	1	1	17	40	36	86
Photography	14	1	2	1	2	3	2	3			4	29	11	79
Physics	67	14	13	18	17	4	1				45	67	67	100
R E	156	19	20	28	16	12	14	19	12	9	67	43	109	70
Spanish	65	10	11	3	4	8	8	12	4	5	24	37	44	68

Department	Entries																		9 – 7		9 – 4	
	Nos.	9-9	9-8	8-8	8-7	7-7	7-6	6-6	6-5	5-5	5-4	4-4	4-3	3-3	3-2	2-2	2-1	1-1	Nos.	%	Nos.	%
Combined Science	94	5	2	3	6	4	12	7	5	14	12	9	2	5	2	1	2	1	20	21	79	84

# SIXTH FORM ADVANCED LEVEL RESULTS 2021

	Entries	Grades						A* – A		A* – C		A* – E	
	Nos.	A*	A	B	C	D	E	Nos.	%	Nos.	%	Nos.	%
Art & Design - Fine Art	7		2	1	1	2	1	2	29	4	57	7	100
Art & Design - Photography	5		1	2	1	1		1	20	4	80	5	100
Biology	13	3	7	1		2		10	77	11	85	13	100
Chemistry	15	5	5	2	3			10	67	15	100	15	100
Comp Science	13	3	4	1	2	1	2	7	54	10	77	13	100
Drama	10	1	4	1	1	2	1	5	50	7	70	10	100
Economics	19		6	2	9	2		6	32	17	89	19	100
English Language	20	4	1	5	2	6		5	25	12	60	18	90
English Literature	13	3	6	2	2			9	69	13	100	13	100
EPQ	1		1					1	100	1	100	1	100
French	3	1	1		1			2	67	3	100	3	100
Further Mathematics	11	7	3		1			10	91	11	100	11	100
Geography	23	3	9	4	4	2	1	12	52	20	87	23	100
German	2	1	1					2	100	2	100	2	100
Graphics	10		1	2	6	1		1	10	9	90	10	100
History	38		7	9	8	10	4	7	18	24	63	38	100
Mathematics	38	18	3	5	5	1	4	21	55	31	82	36	95
Media Studies	17	2	4	3	6	1		6	35	15	88	16	94
Music	2		2					2	100	2	100	2	100
Music Technology	3	1		1		1		1	33	2	67	3	100
Philosophy	10	2		3	4		1	2	20	9	90	10	100
Physical Education	6		1	2	1	2		1	17	4	67	6	100
Physics	15	7	4	2	1	1		11	73	14	93	15	100
Politics	15	1		5	6	2	1	1	7	12	80	15	100
Product Design	4		1	1	2			1	25	4	100	4	100
Psychology	21	4	2	3	6	3	3	6	29	15	71	21	100
Spanish	4	1	2	1				3	75	4	100	4	100

	Entries	D*	D	M	P
Subject Name	Nos.				
Business Studies (BTEC)	18	6	4	4	4



Guildford County School  
SPECIALIST MUSIC COLLEGE

